

## **Introduction**

Thank you for your interest in Bachman Academy! This packet provides general information about Bachman Academy for students applying from countries other than the United States. Bachman Academy welcomes applications for admission from all countries. Please feel free to contact the Admissions Office if you have any questions.

## **General Information**

Bachman Academy is a boarding and day school for students in grades 6-12 (ages 11 -21) who have had a psychological evaluation within the last three years showing a diagnosis of language-based neurological disorders, like Dyslexia, or a diagnosis of attention disorders, such as AD/HD.

Bachman Academy provides a language-rich program of study emphasizing active learning. In addition to college preparatory academics, the academy offers career education in equine science, mechanics, woodworking, and horticulture/agriculture. Bachman Academy's mission is to empower students who have learning differences to develop the skills and values necessary for success in our global community.

Bachman Academy is located in Cleveland, a city of about 41, 000 people in east Tennessee. The academy is about thirty miles northeast of Chattanooga (metro population of more than 500,000 people). The climate is moderate, with average temperatures ranging between 29 degrees Fahrenheit in winter to 90 degrees Fahrenheit in summer.

## **Accreditation**

Bachman Academy is dually-accredited by the Southern Association of Independent Schools (SAIS) and the Southern Association of Colleges and Schools (SACS). Bachman Academy's high school diploma is recognized by the State of Tennessee Department of Education.

No action will be taken on your application until all required documents have been received by Bachman Academy Admissions. Applicants should submit paperwork well in advance of the date of entry. All paperwork must be approved by the Admissions office before any acceptance decisions will be made. Upon acceptance, the I-20 visa will be sent with the acceptance letter.

## Admissions Policies and Procedures for International Students

To apply for admission to Bachman Academy, the following materials must be submitted to the Admissions Office:

1. Completed Application Form, in English.
2. \$100 U.S. dollars non-refundable application fee. Checks drawn from overseas banks are not accepted. International money orders are suggested.
3. Official records of previous academic work. Copies must be certified as true copies by an official of the educational institution. **All transcripts must be in English.**
4. Official copies of standardized test scores, in English.
5. Psychological testing within the last three years (e.g. WISC-IV, WJ III, DAS II, SB5, etc.) .
6. The official language at Bachman Academy is English. A TOEFL (Test of English as a Foreign Language) score must be officially reported by the Education Testing Service if the applicant is from a non English-speaking country. The TOEFL is given frequently at centers around the world. Further information can be obtained online at [www.toefl.org](http://www.toefl.org).
7. Documentation that there are sufficient financial resources for at least two semesters of study including travel expenses. This is a **United States government regulation** that is strictly enforced by Bachman Academy. Financial Aid is not available to international students due to this requirement. A signed Estimate of Expenses Form, provided in this packet, is also required.
8. Full tuition, additional fees and a medical deposit of \$2,000 U.S. dollars submitted **prior to enrollment**. (See page 4 for a list of estimated expenses.) You must be familiar with the regulations of your government for sending money to the United States and arrange to have necessary funds available well in advance of enrollment.

### OTHER RESOURCES

Review these resources for further information on studying in the United States.

- Student and Visitor Exchange Program: How to navigate the US Immigration System - [www.ice.gov/sevis/students](http://www.ice.gov/sevis/students)
- SEVIS Fact Sheet: What to expect at a US Port of Entry - [http://www.ice.gov/sevis/factsheet/100104ent\\_stdnt\\_fs.htm](http://www.ice.gov/sevis/factsheet/100104ent_stdnt_fs.htm)
- Student Visas Section - [http://travel.state.gov/visa/temp/types/types\\_1268.html](http://travel.state.gov/visa/temp/types/types_1268.html)
- Documents for the F1 Visa Applicant - <http://www.immihelp.com/visas/studentvisa/f1-visa-documents.html>
- [Internationalstudent.com](http://Internationalstudent.com)

## Immigration Regulations

The United States Citizenship and Immigration Services (USCIS) is a part of the United States Department of Homeland Security. The USCIS is responsible for enforcing the US Immigration Law and regulations. While you are in the United States as a nonimmigrant, there are certain regulations of which you must be aware. The information presented here will help you understand these regulations in order to maintain your legal status.

The USCIS office having jurisdiction over the Cleveland area is located in Memphis, Tennessee; however, it is usually unnecessary for a student to personally visit the USCIS office. The Bachman Academy Designated School Officer does not work for the USCIS. As a Bachman Academy employee, the Designated School Officer is your liaison with the USCIS office.

### Important Travel Documents

#### *Passport*

Passports should be kept valid for at least six months into the future. Your passport can be renewed by an official of your home country consulate in the U.S.

#### *U.S. Visa*

Stamped in the passport booklet by a U.S. Consular officer abroad, the visa indicates the period during which a visitor may enter the United States and the number of entries permitted. The stamp may only be obtained outside the U.S. The date on the visa stamp does not govern the length of time the visitor may remain in the U.S. after entering.

#### *Form I-94/Admission Number*

Upon entry to the US, the immigration official will no longer issue a paper I-94, except in limited circumstances. The student will be provided with an Admission Stamp on their travel documents. It is recommended that the family make a copy of the I-94 by visiting [cbp.gov/i94](http://cbp.gov/i94). **Please verify that your student information is correct.**

#### *Form I-20*

*When a student has been admitted to a school in the U.S., a form I-20 (Certificate of Eligibility) is issued by the school. The student presents the Form I-20 to the U.S. Consular Office to obtain an F-1 visa. Page 3 of the I-20 must be signed before the student exits the U.S. in order for re-entry to be permitted. This form should not be surrendered when leaving the U.S. for a temporary absence.*

## General Requirements

### Upon Arrival to the United States

You must bring all of your travel documents to the Admissions Office when you arrive on campus. Copies will be made of all this information in case they are lost or damaged.

#### Passport Validity

Immigration regulations specify that the passport be kept valid six months into the future. The passport can be renewed by the U.S. Embassy in your home country. Letters certifying enrollment in the academy are available from the Admissions Office. I-20 forms are not issued for passport renewal.

#### Travel Outside the U.S.

International students who travel out of the United States must have all of their immigration paperwork in their possession. This includes a valid visa, passport, and I-20 form. The I-20 form must be signed by a Designated School Official prior to departure. It is suggested this should be done at least one week before travel.

### Maintaining Immigration Status

It is important for students to understand the concept of immigration status and the consequences of violating that status. Being aware of the requirements and possible consequences will make it more likely that you can avoid problems maintaining status. By violating the requirements that govern your immigration status, you may jeopardize your ability to remain in the United States as a student. Failure to maintain status can result in arrest, and violators may be required to leave the United States. Violation of status can affect the prospect of readmission to the US; most people who violate the terms of their status are barred from lawfully returning to the US for years.

**Note:** Non-immigrant students who fall out of status for reasons beyond their control may be eligible to apply for a reinstatement of status.

An international student is in violation of status if he does not enroll by the date specified by the academy, if he is not enrolled full-time each semester, if he fails to obtain an extension of stay (if required), if he does not receive permission to transfer schools, or if he works off-campus without authorization. For further information regarding violations of status, visit [egov.ice.gov/sevis/](http://egov.ice.gov/sevis/).

#### Bachman Academy Admissions

414 Brymer Creek Road | Mc Donald, TN 37353

Email: [admissions@bachmanacademy.org](mailto:admissions@bachmanacademy.org) | Phone: 1-423-479-4523 | Fax: 1-423-472-2718 | [www.bachmanacademy.org](http://www.bachmanacademy.org)

## Estimate of Expenses

in U.S. funds

### Residential Tuition/Room and Board

This includes tuition, dorm room, meals, core academics, electives, some transportation, most on-campus activities, supervision, on-going assessment of progress, mentoring and staff support. **\$ 54,550**

### Senior Fee

The Senior Fee includes the cost of cap, gown, diploma, graduation reception, and the student's portion of Senior Dinner and speaker fees. **\$ 200**

### Campus Activity Fee

This fee provides for transportation and staffing as required for organized school outings and social events. Additionally, it covers most costs associated with participation in after-school and weekend activities. **\$ 2,500**

### Student Spending Account

The Student Spending Account is for the student's personal expenses. There will be weekly charges against the account for books, supplies, allowances, medical co-pays, hair appointments and other miscellaneous expenses as incurred by, or on behalf of, the student. It also covers transportation to and from medical and dental appointments, haircuts, shopping, etc.

Student Spending Account statements are sent upon request or when the account falls below \$100. When the student leaves the Academy, the remaining funds in his/her account will be refunded after deduction of shipping costs for the student's personal items. The final amount will be remitted within six weeks after departure. ***Bachman Academy is not responsible for the Student's personal items.*** **\$ 500**

### Dorm Cleaning Fee (non-refundable)

This includes the cost of replacing the mattress pad each year as well as other costs such as mini-blind replacement, wall patching, painting, and other incidental wear and tear on the room. This fee ***does not include costs to repair vandalism. Vandalism costs will be charged on a case by case basis.*** **\$ 230**

### International Student Medical Deposit

As most international health insurance plans are not accepted in the United States, Bachman Academy requires a medical deposit for any medical costs incurred on behalf of the student. **\$ 2,000**

**Estimated Subtotal \$ 53,705**

I \_\_\_\_\_, certify that I have read and understand the above estimate of expenses. I further certify that I have financial resources to adequately cover my student's expenses during the entire period of stay in the United States. Documentary evidence showing the means of financial support is enclosed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NO ACTION CAN BE TAKEN ON YOUR APPLICATION UNTIL THIS FORM IS RECEIVED BY BACHMAN ACADEMY ADMISSIONS.**

## Estimate of Expenses

in U.S. funds

### Residential Tuition/Room and Board

This includes tuition, dorm room, meals, core academics, electives, some transportation, most on-campus activities, supervision, on-going assessment of progress, mentoring and staff support. **\$ 49,750**

### Senior Fee

The Senior Fee includes the cost of cap, gown, diploma, graduation reception, and the student's portion of Senior Dinner and speaker fees. **\$ 200**

### Campus Activity Fee

This fee provides for transportation and staffing as required for organized school outings and social events. Additionally, it covers most costs associated with participation in after-school and weekend activities. **\$ 2,500**

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### International Student Medical Deposit

As most international health insurance plans are not accepted in the United States, Bachman Academy requires a medical deposit for any medical costs incurred on behalf of the student. **\$ 2,000**

**Estimated Subtotal \$ 55,180**

I \_\_\_\_\_, certify that I have read and understand the above estimate of expenses. I further certify that I have financial resources to adequately cover my student's expenses during the entire period of stay in the United States. Documentary evidence showing the means of financial support is enclosed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NO ACTION CAN BE TAKEN ON YOUR APPLICATION UNTIL THIS FORM IS RECEIVED BY BACHMAN ACADEMY ADMISSIONS.**